



*Meeting (No)*      **Community & Environment Committee (11)**  
*Time & Date*      **5pm    Tuesday 13 February 2024**  
*Place*                **Neston Town Hall**  
*Document*         **Draft Minutes**

**Present:** Cllrs Marple (Chair), Davies, Doughty and Griffiths

**In attendance:** A Duncan (Community & Environment Manager)

<b>PART 1: Items considered in the presence of the press and public</b>	
<b>117</b>	<b>Public Participation</b>
	There were no comments from members of the public.
<b>118</b>	<b>Apologies for Absence</b>
	The Committee received apologies for absence from Cllr Hardcastle (personal) and <b>RESOLVED</b> to accept the reason for absence. The absence of Cllr Townsend was noted.
<b>119</b>	<b>Declarations of Interest</b>
	No declarations of interest were received.
<b>120</b>	<b>Minutes of the Last Meeting</b>
	<b>RESOLVED</b> to accept as a correct record the minutes of the Community & Environment Committee meeting held on 06.02.24. The Chair signed the minutes.
<b>121</b>	<b>Highways – Experimental Traffic Regulation Order</b>
	<b>RESOLVED</b> to inform Highways that Neston Town Council had no objection to the proposed Experimental Traffic Regulation Order for the prohibition of right turn for vehicles entering Quarry Road off Chester High Road travelling in a northbound direction.
<b>122</b>	<b>Noticeboards</b>
	With reference to minute 115, the meeting was informed that it would be possible to produce a half pin/half magnetic board at an additional cost of £50. In addition, it was noted that the supplier had confirmed that there would be no savings associated with ordering two noticeboards at the same time.  <b>RESOLVED</b> to pay £50+VAT for the addition of a pin section to the new noticeboard due to be ordered for Parkgate, bringing the total purchase price to £2,200+VAT (noticeboard purchase approved on 06.02.24, minute 115).  <b>RESOLVED</b> that future replacement noticeboards should be ordered from the supplier appointed on 06.02.24 (minute 115) in order to ensure a uniform style throughout the town.  <b>RESOLVED</b> to purchase and install a replacement noticeboard in West Vale in the 24/25 financial year at a maximum net purchase cost of £2,200 plus delivery and a maximum net installation cost of £430.
<b>123</b>	<b>Allotments</b>
a	The C&E Manager provided an update on the current condition of allotment sites. It was noted that there were approximately 50 people on the waiting list.
Chair's initials and date:	

b	<p><b>RESOLVED</b> to update the Allotments Policy to introduce a three-month probationary period for new tenants (paragraph 9), to clarify the situation regarding refusal of offers of allotment plots (paragraph 3), and to increase the frequency of site inspections (paragraph 17).</p> <p>It was noted that the Tenancy Agreement would be updated to reflect the agreed policy changes.</p>
c	<p><b>RESOLVED</b> to provide delegated authority to the C&amp;E Manager in liaison with the C&amp;E Committee Chair to authorise allotment expenditure not exceeding the annual budget of 4180 for allotment works such as purchase of equipment, plot clearance and site repairs (including hiring of relevant contractors). Delegated authority to be restricted to day-to-day site maintenance and any decisions relating to proposed developments/ projects would remain a matter for the C&amp;E Committee.</p>
<b>124</b>	<b>Date of Next Meeting</b>
	It was noted that the next scheduled meeting would held be on 09.04.24 at 6pm.

The meeting closed at 5.15pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_